

Emergency Preparedness: The MIT Libraries' Response in the Wake of the Boston Marathon Bombing

Access Service Conference 2014

#ASC2014

Who is this guy??

Jeremiah Graves

Access Services Manager for the Barker Engineering Library
and the Rotch Library of Architecture & Planning

Experience

2 years as access services manager

8 years with MIT Libraries

12 years in libraries

Education

Bachelor of Arts in Journalism

Minors in Creative Writing and Speech Communication

Important Information

- I know nothing about PowerPoint.
- I talk with my hands, a lot.
- I have a tendency to talk quickly.
- I am incredibly nervous in front of crowds.

Boston Marathon Bombing





MIT CAMPUS POLICE OFFICER KILLED
POLICE: SHOT DEAD BY BOMBING SUSPECTS

**BREAKING
NEWS**

Long Time Coming

- Hurricane Sandy (October 2012)
- City-Wide Blackout (December 2012)
- Shooter Hoax (February 2013)
- Winter Storm Nemo (February 2013)
- Boston Marathon Bombing (April 2013)
- Officer Collier's Shooting (April 2013)

Starting from Scratch

Human Resources at MIT

Page Not Found

May we help you find what you were looking for?

- Looking for an HR department? See the Areas of Service above.
- Looking for a particular program or service? Visit our [HR A-Z page](#) to find it alphabetically.
- Looking for [Employee Self Service](#) (SAPweb)?

Additional options:

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 - Click the [back](#) button and try another link. Please report the incorrect link to the page owner of the previous page. (If we're the page owner of the previous page, please [let us know](#).)
 - If you typed the URL, check the spelling.
 - Search our website using the search box at top right.
 - If you still can't find the HR information you're looking for, please [contact us](#).

May we help you find what you were looking for?

Additional options:

HTTP 404 - file not found

Methodology



Results

- Active Shooter
- Evacuation
- Shelter in Place

Active Shooter

- **Run > Hide > Fight**
- **Run**
 - Get out of harm's way
 - Stay on the move
- **Hide**
 - If shooter location cannot be determined
 - Ideal locations
 - can be locked or barricaded
 - limited or no windows
 - accessible by staff
- **Fight**
 - Absolute last resort
 - Use your environment
 - Ex: fire extinguishers, books, desensitizing bricks, etc.

Evacuation

- Situations where library must be emptied
 - ex: fire, bomb threat, gas leak, etc.
- Staff should not put themselves in harm's way
- Leave everything behind, do not bring belongings
- Two external meeting points for each building

Shelter in Place

- Covers situations where it is deemed unsafe to be outside and occupants should seek shelter
 - inclement weather
 - natural disasters
 - air quality/airborne threats
- No specifics shelter locations
 - criteria for each
 - up to staff discretion
- Shelter in Place (SIP) terminology comes directly from SEMO – will NOT be used with active shooter

Recommendations

- Bullhorns and walkie-talkies for service desks
- All desk staff practice locking/unlocking front doors
- Testing of emergency buttons at service desks
- Establish chain of command/communication plan
- Copy of emergency plans at each service desk
- Live training drills for each scenario

Considerations

Obstacles

- Staff time and availability
- Library use and space access
- Approval process
- Communication outside of the Libraries

Recommendations

- High-level participation
- Outsource to professionals
- Continuity throughout the project
- Communication

Shout-Outs

Grace Mlady

Administrative Assistant and Access Services Associate

Michael Smith

Facilities Administrator

Peter Cohn

Urban Studies & Planning and Real Estate Librarian

Angie Locknar

Materials Science & Engineering, Mechanical Engineering,
and Engineering Systems Division Librarian

Greg Padilla

Access Services Associate

Bethanie Pinkus

Access Services Associate

Questions

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Contact Information (and my cat)

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